JUDICIAL INFORMATION SYSTEM COMMITTEE

February 28th, 2020
10:00 a.m. to 11:15 p.m.
Teleconference Call

Minutes

Members Present:
Justice Barbara A. Madsen, Chair
Judge Scott K. Ahlf
Ms. Mindy Breiner
Judge Jeanette Dalton
Judge John Hart
Mr. Rich Johnson
Judge J. Robert Leach
Mr. Frank Maiocco
Ms. Barb Miner
Chief Brad Moericke
Ms. Paulette Revoir
Ms. Dawn Marie Rubio
Mr. David Reynolds
Judge David Svaren
Mr. Bob Taylor
Mr. Jon Tunheim
Ms. Margaret Yetter

Members Absent:

AOC Staff Present:
Mr. Kevin Ammons
Ms. Tammy Anderson
Mr. Kevin Cottingham
Ms. Vicky Cullinane
Ms. Vonnie Diseth
Mr. Curtis Dunn
Mr. Brian Elvin
Mr. Mike Keeling
Ms. Hayley Keithahn
Mr. Dirk Marler
Ms. Dory Nicpon
Mr. Ramsey Radwan
Ms. Cat Robinson

Guests Present:
Ms. Heidi Percy
Mr. Terry Price
Mr. Clint Casebolt

DRAFT

Call to Order

Justice Barbara J. Madsen called the Judicial Information System Committee (JISC) meeting to order at 10:00 a.m. and introductions were made.

Meeting Minutes

Justice Madsen asked if there were any changes or corrections to the December meeting minutes. One change was noted regarding the date of the meeting shown on the meeting minutes. The minutes were unanimously approved with the one change.

JIS Budget Update

Mr. Ramsey Radwan reported on the 19-21 budget and projects. Mr. Radwan stated the current biennium is doing okay. Mr. Radwan alerted the Committee that a couple of small contracts had been signed. One is for a special assistant Attorney General to help with the negotiations on the Courts of Limited Jurisdiction Case Management System project (CLJ-CMS). The other contract regards the Appellate Court – Enterprise Content Management System (AC-ECMS) project, which is moving forward both on contracting and staffing. Mr. Radwan alerted the Committee that he and AOC staff will be looking at revenue. Mr. Radwan stated they will be looking at infractions that are issued to ensure the numbers are correct, and the impact that HB1783, dealing with legal financial obligations (LFO's), may have had on the account, and how that will impact expenditures for the remaining period of the biennium. Mr. Radwan stated he had high-level numbers now, but he will be going over them in detail and will provide more information at the next JISC meeting. Mr. Radwan stated the forms and

instructions for the 21-23 biennium will be posted later today. All members of the JISC will be receiving an e-mail with Chief Justice Stephens' letter attached containing a link to where the forms are located, including the schedule. Mr. Radwan alerted the Committee the process for general fund requests will generally be the same as in the past, due to the anticipated lower revenue. After being prioritized by the JISC, they will be routed through the Board for Judicial Administration (BJA) for review and prioritization. Decision packages will be due in June. There was a brief discussion regarding funding and the allocation of funding statewide projects.

Legislative Update

Ms. Dory Nicpon gave an update on the 2020 legislative session.

In an even-numbered year, the bills introduced but not passed in the prior odd-numbered (long) session are reintroduced and viable. Legislators may introduce entirely new bills as well. In the 2020 session, there have been an extraordinary number of new bills: 1,164 new bills in the first ten days of the short session.

A small team at AOC reviews each new bill, determines whether AOC should analyze and track it, and assigns the necessary analysts. For bills with concerning language or significant impacts, escalation protocols are used to inform legislative or fiscal engagement.

The last day of the 2020 regular session is March 12, 2020. The default effective date for legislation passed this session will be June 11, 2020.

2020 Legislative Session

New bills of interest to the judiciary this session include:

2567/6522 (Courts/arrests): This bill restricts civil arrest of an individual going to, or returning from, a court facility. Except in specific circumstances, it prohibits judges, court staff, prosecutors, and prosecutors' staff from: 1) inquiring into, or collecting, immigration or citizenship information; and 2) providing non-publicly available personal information to federal Immigration and Customs Enforcement (ICE), or notifying ICE of an individual's presence at court facilities. The bill requires court security staff to collect information regarding state and federal law enforcement officers and actions at courthouses and report the information to the Administrative Office of the Courts (AOC) to publish it.

2793 (Vacating convictions/Clean Slate Act): This bill requires the AOC to send sentencing courts periodic reports of convictions that may meet statutory criteria for vacation. Sentencing courts must conduct hearings to review vacation-eligibility of convictions identified in the periodic AOC report. If the court does not vacate the conviction upon administrative review, then the court must set the conviction for a show cause hearing. The AOC and one county must pilot the administrative review process from July 1, 2021 through June 30, 2022, then implement statewide. The AOC must submit implementation plans and other reports to the Governor and Legislature.

6438/2703 (Public Records Act/courts and court offices): This bill modifies the definition of "agency" for purposes of the Public Records Act (PRA) to include a court and an office within the judicial branch. It

DRAFT

modifies the definition of "public record" for purposes of the PRA to include "court case files and judicial records." NOTE: The Senate version of this bill received a public hearing but did not advance out of committee by the applicable cutoff date. The House version did not receive a public hearing. So, it appears that this bill will not advance.

6287 (Guardianship/conservatorships [UGA trailer bill]): This bill makes adjustments to the Uniform Guardianship, Conservatorship, and Other Protective Arrangements Act (UGA), which was enacted in 2019 and scheduled to take effect on January 1, 2021.

5450 (Adding superior court judges): This bill was introduced at the request of the BJA to add two superior court judge positions: one in Clark County and one in the tri-county judicial district for Ferry, Pend Oreille, and Stevens Counties.

Ongoing Activities

In addition to continuing to engage with legislators regarding pending legislation, the BJA Legislative Committee will begin preparations for legislative implementation and advancement of any BJA request legislation for the 2021 session.

JIS Priority Project #1 (ITG102): CLJ-CMS Project Update

Ms. Cat Robinson presented the update on the CLJ-CMS project. Ms. Robinson updated the Committee on the activities of the Project Steering Committee (PSC), including the contract negotiations with Tyler Technologies. Ms. Robinson stated the contract negotiations officially started on January 6th with negotiations proceeding as expected. Ms. Robinson stressed the importance of taking things slowly to ensure success later in the project. She briefly discussed various aspects pertaining to the negotiation, including the fact that they are reviewing the statement of work (SOW) to ensure consistency and clarifying terminology. Ms. Robinson alerted the Committee of the PSC's recent decision regarding jury management. The current requirements were written in 2016 and include all possible options the courts would like to see implemented in a new system. After further consideration, it was decided that it would not be as beneficial for all users compared to some of the other options. The Court User Work Group (CUWG) recognized that Tyler's Jury Management is expensive and probably would not give the best investment for the state, but is a Software-as-a-Service (SAAS), so could it be added on in the future if needed. With this in mind, the CUWG requested Jury Management not be included in the scope for the project at this time, and the PSC approved that decision. Instead, focus will be on the CMS, e-filing, and the Supervision/Probation solution, which provide a better return on investment. Ms. Robinson briefly discussed the outreach activities the project team has been engaging in with pilot courts Pierce District and Tacoma Municipal. The business team is also on the agenda for the District and Municipal Court Management Association's (DMCMA) spring regional trainings and spring conference. Ms. Robinson also discussed the work AOC has been doing in order to connect the CLJ-CMS to the Enterprise Data Repository (EDR). Lastly, Ms. Robinson drew the Committee's attention to the last slide in her presentation and discussed the next steps for the project schedule.

DRAFT

JIS Priority Projects Update

Mr. Kevin Ammons and Ms. Tammy Anderson presented the update on JIS Priority Projects two, three and four. Mr. Ammons started by drawing the Committee's attention to slide two of the presentation containing the projects.

JIS Priority Project #2 (ITG 62): Automate Courts DCXT Table Entries

Starting on page four of the presentation, Mr. Ammons gave the Committee background information regarding the Budgeting, Accounting and Reporting System (BARS) process and codes. These are the codes used to divide up money, report, and audit as established by legislation or the State Auditor's Office. As new BARS codes are created, each court must manually update those codes in the DCXT screen for each jurisdiction those courts cover. As detailed in the meeting materials, Mr. Ammons updated the Committee on the progress made to automate this process, and the new process each court can expect to see once the automation is in place.

Appellate Electronic Court Records

Mr. Ammons reported that the team is working to provide electronic public access to digital records. He stated the application and user interface designs have been started. Mr. Ammons briefly discussed ongoing activities as reflected in the meeting materials.

Seattle Municipal Court Case Management System to Enterprise Data Repository Data Exchange

Ms. Anderson reported that engagement between the two teams has been ongoing for close to two years, with meetings held on a quarterly basis. Ms. Anderson briefly described the ongoing support AOC has provided to Seattle Municipal Court.

Data Dissemination Committee Report (DDC)

Judge J. Robert Leach reported the DDC had one item on their agenda regarding the display of sealed juvenile cases in Odyssey and the Judicial Access Browser System (JABS). It was found that some records that should be confidential are available. This has created some issues for people crossing the border from the US to Canada. Judge Leach briefly discussed the issue and the steps AOC will be taking to mitigate this issue and correct the problem. Judge Leach stated the DDC was looking to have a report prepared by the April JISC meeting.

Board for Judicial Administration Report (BJA)

Justice Madsen reminded the Committee that the BJA minutes are contained in the JISC packet behind Tab 7.

Adjournment

After discussion with AOC, Justice Madsen discussed the possibility of a two-hour JISC meeting instead of the historical four-hour meeting. Committee members agreed and AOC will be looking into the possibility of future meetings being held via video conference when meetings are not held in person.

DRAFT

Next Meeting

The next meeting will be April 24th, 2020, at the AOC SeaTac Facility from 10:00 a.m. to 2:00 p.m.

Action Items

	Action Items	Owner	Status

DRAFT