Courts of Limited Jurisdiction Case Management System (CLJ-CMS)

Project Update

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Recent Project Activity

- Contract negotiations update
- Project Steering Committee made decisions about e-filing
- Project Steering Committee updated their Charter

Project Steering Committee Decisions

- E-File Charging Model
  - The base service charge will be $5.00 per envelope (group of documents filed at one time) for Tyler Technologies training, customer support, and maintenance of Odyssey File and Serve.
  - There will be fee waivers for protection order cases for which there is no filing fee, persons who are indigent, qualified legal services providers, and government filers.

Project Steering Committee Decisions

- Optional or Mandatory e-Filing and Transition period
  - Local courts adopting the CLJ-CMS statewide e-Filing solution will initially have optional e-Filing
  - CLJ-CMS courts will move to mandatory e-Filing for attorneys
  - Within 90 days of implementation for the pilot courts
  - Within 30 days after implementation for the remaining courts

Outreach

- Pilot Courts
  - Reached out telephonically to see what support we could offer
  - Made a recommendation that the courts consider a data clean up exercise as able
- DMCMA
  - Spring Regionals (CANCELED)
  - Spring Conference (CANCELED)
- Outreach
  - OCM team working on a communication on project status

Next Steps

Milestone	Date
Formal contract negotiations **(IN PROGRESS)**	January 6, 2020
JISC contract approval	Est. 2Q, 2020
Initiate vendor engagement	Est. Start 2Q, 2020
Develop consolidated project schedule with vendor	Est. Start 2Q 2020
Full gap analysis with vendor	Est. Start 2Q, 2020
E-File Deployment (9-12 months total) Pilot District/Municipal	Est. Start 2Q, 2020
CMS Pilot Phase (Pierce, Tacoma, Gig Harbor, Fircrest/Ruston) Pilot Court Deployment (20 months)	Est. Start 2Q, 2020
CMS Statewide Rollout	Following Pilot Courts

Decision Point

- Motion to approve the updated Project Steering Committee Charter